



SECTION I

Team:	Director:
Ministry:	Ministry Leader:
TOTAL Planned expenses for 2024. This should include all expenses from Sections I, II and III:	
Ministry's Purpose/Responsibility:	

Ministry Planning & Objectives

[illegible]



2024 Ministry Planning

SECTION II

Name of Activity and Date(s) : _____

Required Space: (check all that apply): Sanctuary (☐) Classroom (☐) Fellowship Hall (☐)

Anticipated Revenue	Anticipated Income
Registration Fee \$ x # of Participants:	\$
Donations:	\$
Other sources:	\$
Total Anticipated Revenue:	\$

Anticipated Expenses	Total Anticipated Costs
Event Registration Fee \$ x # of Participants	
Lodging \$ x # Rooms x # of Nights	
Deposit Amount: When needed:	
Breakfast \$ x # of People	
Lunch \$ x # of People	
Dinner \$ x # of People	
Transportation:	
Other:	
Other:	
Total Anticipated Expenses:	



Zion Canaan

BAPTIST CHURCH

Section III – 2024 Ministry Planning

Recurring Monthly Expenses	# of participants	Costs
Example: January <i>Children's church - snacks</i>	45	\$75
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
*****TOTAL RECURRING MONTHLY EXPENSES*****	-----	